

INTERNAL TITLE 5 VACANCY ANNOUNCEMENT

Announcement Number:	2006-132	Opening Date:	September 5, 2006	Closing Date:	September 26, 2006
Position/Position Number:	FOOD SERVICE WORKER WG-7408-2 (4082A)	Organizational Location:	NUTRITION AND FOOD SERVICE TEMPLE ICF		
Salary Range:	WG-7408-2: \$9.40 - \$10.96 Per Hour	Area of Consideration:	CURRENT PERMANENT EMPLOYEES OF CTVHCS AND PERMANENT EMPLOYEES OF VETERANS CANTEEN SERVICE MAY APPLY		

Duties and Responsibilities:

Hours of Duty: Rotating tours of duty and rotating days off. Incumbent works in a full-time position in Nutrition & Food Service production areas as assigned. Assists in transport of food from food bank refrigerator to tray assembly lines. Sets up and replenishes foods, condiments, dishes, flatware and serving utensils on tray assembly lines. Follows printed menus, computerized tray tickets, and established procedures to serve correct food items when assigned to a position on the tray assembly line. Serves patients from a centralized tray assembly line or in a cafeteria or dining room setting. Portions food by placing uniform/standardized amounts in dishes and in correct quantities. Loads tray delivery carts and transports to thermalization refrigerator. Assists with movement of tray carts from thermalization refrigerator and with placement of carts in serving units. Delivers and picks up patients' trays, noting food acceptance and patients' comments. Returns carts with soiled dishes for pickup/return to kitchen. Removes trash and food waste from trays. Pre-rinses, pre-soaks, and loads or unloads dish machine in accordance with established procedures. Prepares dishwashing machine and pot washing operation. Cleans, delimes, and maintains dish machine and pot machine as appropriate. Stores clean dishes and trays in clean lowerators, and/or storage units. Washes pots, pans, and serving utensils in machine or by hand as required. Performs cleaning tasks such as sweeping, mopping, cleaning exhaust hood, disposing of trash or waste, washing walls, delivering cardboard boxes to recycling unit. Prepares food gelatin salads and desserts with appropriate garnishes. Relieves for higher-graded employees in emergency situations and within established guidelines of the service. Physical Effort: Must be able to stand or walk for extended periods of time. Required to be able to lift, push, and/or pull heavy equipment and supplies. Frequently lifts or moves objects weighing up to 30 pounds and, occasionally, 40 pounds. Must be able to climb ladders as required in cleaning and storage of supplies and equipment.

Qualification Requirements:

Qualifications are derived from the Office of Personnel Management (OPM) Handbook X-118 or X-118C, available in Human Resources Management Service (HRMS). Applicants must have sufficient training and experience to be trusted to perform duties on own initiative under general supervision.

Rating and Ranking:

Qualified candidates will be rated and ranked on the following knowledge, skills, and abilities:

Element 1: Ability to do food service work without more than normal supervision (screen-out element.)

Element 25A: Work practices, cleanliness, neatness, and sanitation in food service work.

Element 25E: Technical practices in food service work. (Refers to ability to perform the technical procedures and practices required in performing the duties of a food service worker in a quantity food preparation and serving program.)

Element 75B: Ability to read, understand, and follow food preparation and serving instructions, manuals, etc.

Element 81: Ability to use and care for food preparation and serving tools, utensils, and equipment.

Element 82A: Knowledge of food preparation and serving ingredients.

Element 86: Dexterity and safety in food service work.

How to apply:

Permanent employees who wish to be considered for this position must obtain necessary forms through the internet address:

<http://www.central-texas.med.va.gov/HRMS/forms.htm>. **VA FORM 5-4078 MUST BE RECEIVED IN HRMS, TEMPLE, BY 4:00 P.M. ON CLOSING DATE OF ANNOUNCEMENT. VA FORMS 5-4676A AND 5-4667B MUST BE RECEIVED WITHIN SEVEN (7) CALENDAR DAYS AFTER THE CLOSING DATE OF ANNOUNCEMENT. It is your responsibility to assure that your Official Personnel Folder (OPF) is current and shows all work experience and credentials prior to the closing date of the announcement. Attachments other than those required will be destroyed.** Refer all questions to Robert Rodriguez, Jr., Human Resources Specialist, extension 42873.

NOTE: This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting accommodation will be on a case-to-case basis.

JOB OFFERS ARE CONTINGENT ON PASSING A PHYSICAL (IF REQUIRED), SATISFACTORY COMPLETION AND RESULTS OF THE FOLLOWING: THE HEALTHCARE INTEGRITY AND PROTECTION DATA BANK (HIPDB), EXCLUSIONARY INDIVIDUALS/ENTITIES (LEIE), AS WELL AS BACKGROUND AND FINGERPRINT INVESTIGATIONS.

THIS IS A **BARGAINING** UNIT POSITION.

CTVHCS IS A SMOKE-FREE ENVIRONMENT.

IF PATIENT NEEDS ARISE, THE INCUMBENT OF THE ABOVE POSITION MAY BE REASSIGNED TO ANOTHER FACILITY WITHIN THE CENTRAL TEXAS VETERANS HEALTH CARE SYSTEM.

EQUAL EMPLOYMENT OPPORTUNITY: ACTIONS TO FILL THIS POSITION WILL NOT BE BASED ON DISCRIMINATORY FACTORS, WHICH ARE PROHIBITED BY LAW.